

BE,M.Tech, Ph.D.(Mech), MBA PRINCIPAL Ret: NO! TSSM/PVPIT/EST/1801388

Prof.Dr.T.J.Sawant B.E.(Elec.),PGDBM,Ph.D. PRESIDENT

Date: 28/12/20

NOTICE

2020-21

This is inform to all Teaching and nonteaching faculty members that, the centralize meeting is likely to be conducted on 05 January 2021 for regarding updating and execution of constituted committee for institute level facilities for the academic year 2020-21 of last semester.

It may be noted that, based on work executed, all activities are be discussed in the above meeting with all committee members, HODS, Dean, TPO, Director, Principal and stake holder.

All are requested to attend the meeting positively.

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CC to:-

- 1. Director
- 2. Dean Academic
- 3. All HODs
- 4. TPO



PADMABHOOSHAN VASANTDADA PATIL INSTITUTE OF TECHNOLOGY.



BAVADHAN, PUNE-21.

IQAC (2020-21)

Date: 05.01.2021

Minutes of the meeting

The meeting started with various agenda focusing on review of last MoM, which was read by IQAC coordinator and seconded by the Dean, Academics. It was noted that different facilities have to be provided for smooth conduction of academics and administrative activities.

The following points were elaborately discussed.

Regarding physical facilities:

- I. Based on the observations made in previous meeting, it was noted that the focus should be provided on proper infrastructural facilities for the students, which include class rooms, tutorial rooms, laboratories, boys & girls common room etc. In this regard, several suggestions were made by the HoDs and were noted for further action.
- II. Dean, Academics suggested to enhance class room teaching and furniture which include desks and benches, curtains etc. This was noted and planned as the immediate action.
- III. HoDs suggested to further improve sports and cultural activities which included play ground, canteen, sanitization etc.
- IV. Hostel in-charge to provide better facilities to both the boys and girls hostel of the institute. He also deliberated his observations on water and food quality provided to the students.
- V. One industrial stake-holder suggested to upgrade class room teaching by procuring latest (modern) teaching aid tools like smart board, virtual class room, and high speed internet facilities. These suggestions were noted.

Maintenance Facilities:

- I. The review of the existing maintenance facilities and periodic evaluation was discussed.
- **II.** It was noted that there is still a need to work on the strict follow-up of maintenance schedule
- **III.** It was suggested that the maintenance at institute level and department level needs to be segregated.

TSSM's

- IV. The HODs suggested that the lab equipments should be maintain properly and keep this in working condition this point were noted.
- V. The workshop superintended mention regarding the maintenance of workshop machineries these points were noted.
- VI. The Dean academic suggested for software up-dation and new software purchasing as per new academic trend this point were noted.
- VI. The TPO and Computer HOD suggested for periodical maintenance of computers and other instruments this point were noted.

f) Transport Facilities:

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- V. Dean academics and AMC members mention that the bus routes shall be increase for smooth transportation of students this point were noted.
- VI. The HODs are suggested provide the transport facilities for industrial visit, NSS camp, Site see and attending the conference, seminar and workshops to the students this point were noted.
- VII. HODs suggested that to provide transportation facilities to parents and other stake holder to visit to PVPIT premises periodically this point were noted.
- VIII. HOD civil proposed vote of thanks

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CC to:-

5. Director

- 6. Dean Academic
- 7. All HODs
- 8, TPO

S. No.	Attendee	Signature
1.	Prof. G. T. Sawant (Secretary, TSSM)	fixing
2.	Prof. V. A. Bugade (Campus Director)	A MAS
3.	Dr. C. M. Sedani (Principal)	Cu
4.	Dr. P. M. Bagade (IQAC Coordinator)	E find
5.	Dr. D. B. Jasutkar (Dean, Academics)	S
6.	Dr. S. V. Bodake (HoD, Comp Engg.)	5.7
7.	Dr. P. M. Borade (HoD, Mech. Engg.)	Johoran!
8.	Prof. P. V. Mulmule (HoD, E&TC Engg.)	Fron
9.	Prof. S. J. Kokane (HoD, Engg. Sci.)	Feste
10.	Prof. Rahul Undegaonkar (TPO)	Perp.
11.	Prof. S. A. Gandhi (1/C, NSS)	Ganding



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